


<b>PETRO 002</b> 	<b>Title:</b> Credit sales Application form	<b>Page. 1 of 6</b>
	<b>Prepared By:</b> Commercial Sales Manager	<b>Revision No:</b> 0
	<b>Approved By:</b> CEO	<b>Issue Date:</b> March 2016

**FOR OFFICIAL USE**

PETROTRADE Acct. No. \_\_\_\_\_ **PETROTRADE (PRIVATE) LIMITED**

**PETROTRADE (Private) Limited**

1<sup>st</sup> Floor NOCZIM House, 100 L. Takawira Street  
Harare

Telephone: 263-4-748 512-16 Fax # 263-4-748545

Email: [marketing@petrotrade.co.zw](mailto:marketing@petrotrade.co.zw); [pr@petrotrade.co.zw](mailto:pr@petrotrade.co.zw)

**SECTION 1: ORGANIZATION<sup>1</sup>**

(Attach Certificate of Incorporation; CR 14 Form, Partnership Agreement (for partnerships); Copies of Ids and proof of residence for Sole Traders)

Organisation/Company's Legal Name \_\_\_\_\_

Phone# \_\_\_\_\_ Fax# \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Phone(s) \_\_\_\_\_ Cell Numbers \_\_\_\_\_

**Type of Business:** Company/Organisation \_\_\_\_\_


Name of Parent Company, if applicable: \_\_\_\_\_

Parent Company Address: \_\_\_\_\_

Nature of Business \_\_\_\_\_

No. of Employees \_\_\_\_\_

\_\_\_\_\_

<b>PETRO 002</b>   <b>PETROTRADE</b> <i>experience the difference</i>	<b>Title:</b> Credit sales Application form	<b>Page. 2 of 6</b>
	<b>Prepared By:</b> Commercial Sales Manager	<b>Revision No:</b> 0
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## SECTION 2: CORPORATE OFFICERS, PARTNERS, OWNERS

(Names of Directors and/or Senior Management)

1. Name \_\_\_\_\_ Position \_\_\_\_\_

Mailing Address \_\_\_\_\_

Residential Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Cell No. \_\_\_\_\_

E-mail Address \_\_\_\_\_

2. Name \_\_\_\_\_ Position \_\_\_\_\_

Mailing Address \_\_\_\_\_

Residential Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Cell No. \_\_\_\_\_

E-mail Address \_\_\_\_\_


3. Name \_\_\_\_\_ Position \_\_\_\_\_

Mailing Address \_\_\_\_\_

Residential Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Cell No. \_\_\_\_\_

E-mail Address \_\_\_\_\_

<b>PETRO 002</b>  	<b>Title:</b> Credit sales Application form	<b>Page. 3 of 6</b>
	<b>Prepared By:</b> Commercial Sales Manager	<b>Revision No:</b> 0
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### SECTION 3: BANK INFORMATION

(Please attach recent bank statement for the previous 30 days)


1. Name of Bank \_\_\_\_\_ Branch \_\_\_\_\_  
Account Name# \_\_\_\_\_
2. Name of Bank \_\_\_\_\_ Branch \_\_\_\_\_  
Account Name# \_\_\_\_\_
3. Name of Bank \_\_\_\_\_ Branch \_\_\_\_\_  
Account Name# \_\_\_\_\_

### SECTION 4: TRADE REFERENCES

1. Name \_\_\_\_\_ Account No. \_\_\_\_\_
2. Name \_\_\_\_\_ Account No. \_\_\_\_\_
3. Name \_\_\_\_\_ Account No. \_\_\_\_\_
4. Name \_\_\_\_\_ Account No. \_\_\_\_\_

### SECTION 5: CREDIT REQUIRED

**Diesel:**..... litres; **Petrol:**.....litres;  
**Other:**.....litres      **Total:**.....litres

<b>PETRO 002</b>  	<b>Title:</b> Credit sales Application form	<b>Page. 4 of 6</b>
	<b>Prepared By:</b> Commercial Sales Manager	<b>Revision No:</b> 0
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**SECTION 6: SECURITY**

(Please note that it is Petrotrade’s Policy to require some form of Security for all credit given to our valued clients. In this section please state the form of Security you will like to surrender to Petrotrade as Surety)

**The following will be surrendered to Petrotrade as security against credit given:**

Type of Security (e.g. Bank Guarantee).....

Location.....

Value of security.....

State owner of Security.....

.....

**SECTION 7: SIGNATURES**

I (We) agree that purchases will be governed by the Terms and Conditions of Sale, a contract binding the two parties will be signed to spell out the necessary terms and conditions of the relationship)

**Thus done and signed for and on behalf of:**

1. Name \_\_\_\_\_ Position \_\_\_\_\_


Signature \_\_\_\_\_ Date \_\_\_\_\_

2. Name \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

3. Name \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

	<b>Title:</b> Credit sales Application form	<b>Page. 5 of 6</b>
	<b>Prepared By:</b> Commercial Sales Manager	<b>Revision No:</b> 0
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**SECTION 8: FOR PETROTRADE USE**

Comments A/E:.....  
.....  
.....  
.....

Comments C/C:.....  
.....  
.....  
.....

**Credit Limit Recommended:..... Litres** (combined product)

**Credit Window Recommended:.....Days**

**Other Conditions Imposed:**.....  
.....  
.....  
.....

Comments CMM/RM:  
.....  
.....  
.....


**Recommended/Not Recommended** (delete inapplicable)

Comments FM:  
.....  
.....  
.....

**Recommended/Not Recommended** (delete inapplicable)

Comments LCSM.....  
.....  
.....  
.....

**Recommended/Not Recommended** (delete inapplicable)

<b>PETRO 002</b>  	<b>Title:</b> Credit sales Application form	<b>Page. 6 of 6</b>
	<b>Prepared By:</b> Commercial Sales Manager	<b>Revision No:</b> 0
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Comments CEO's:.....  
.....  
.....  
.....

**Approved/Not Approved** (delete inapplicable)